

Fairview Water District
Meeting Minutes
April 29, 2026

I. Call to Order

Patrick Gilbert called to order the regular meeting of the Fairview Water District at 7:05pm on Wednesday, April 29, 2026, at the Franklin County Fire Station.

II. Roll Call

Board members in attendance included Patrick Gilbert, Mike Thomas, Kit Christensen, Tyler Richardson, and Tom Ransom. Others in attendance include Britny Field, Debbie Gregory, and Matt Regen CPA.

III. Approval of Minutes from Last Meeting

Minutes from the March 25, 2026, meeting were reviewed by the board members prior to the meeting. Mike Thomas made the motion to approve the minutes, it was seconded by Kit Christensen, minutes were approved and signed.

IV. Agenda Items

a. 2025 Financial Audit Results – Matt Regen CPA

Matt Regen presented the results of the 2025 Financial Audit for the Fairview Water District. The group reviewed the Statement of Net Position and said it would be good to increase the cash balance but noted it has been increasing over time which is good. The group reviewed the Change in Net Position and Matt mentioned it is the highest it has been since he has been auditing the District. The group reviewed the status of the bonds as well as the Budgetary Comparison. Matt complimented the District on having good processes where the financials are reviewed each month. Matt will send a signed copy of the final audit report to Britny who will upload it to the State.

b. Status of Projects and Repairs

Patrick Gilbert and Debbie Gregory provided updates on the status of projects and repairs throughout the District.

- i. There was a leak found on 800 E at 3500 S which was recently repaired and one on 4000 S that was repaired.
- ii. Another leak near 2200 S will need to be repaired or potentially replace the line, Patrick has reached out for bids to replace the water line.
- iii. Debbie reported that recent EPA changes are being enforced by DEQ and will require the Lead and Copper Survey (AKA Service Line Inventory) be re-done by July 2027 and is expanding to include surveying every pipe anywhere on the system. All lead, copper and galvanized lines will need to be replaced.
- iv. Debbie also reported that there is a new water testing requirement for PFAS (per- and polyfluoroalkyl substances) which will require testing at each water source every six months. If the water source is found to have PFAS, it must be treated or the District must find a new water source. The first round of testing will occur after the Perchlorate Rule is in place on May 27.

- v. Debbie is getting bids and applying for grants to replace the fencing around the spring. She reported that it must be an 8-foot-tall chain link fence.

c. Financial Reports

Britny Field reviewed the Budget Report with the Board. The group discussed potential paperless billing options, Britny will test paperless billing with board members. As previously noted, a few budget line items will need to be amended due to increased water testing and engineering expenses. Britny will prepare an amended budget for the May meeting. The group reviewed the Accounts Receivable Report and noted that there were no Delinquent Accounts this month. The group also reviewed some projects that will be part of the Special Projects this year which include:

- i. Well House Roofs (required by DEQ)
- ii. Sample Tap (required by DEQ)
- iii. GPS Mapping
- iv. Maintenance at Spring

d. GPS Mapping

Patrick Gilbert made the motion to move forward with the project to do GPS mapping of the water district. Tom Ransom seconded the motion, and the Board approved the project. The group discussed that purchasing or renting a locating wand would be very beneficial for this project.

e. Discuss Rules and Regulations Updates

Patrick Gilbert recommended the verbiage be revised to clarify that a water connection is for a single-family dwelling and suggests that the attorney write the new verbiage. He also recommended that the Water Service Agreement be revised to have the property owner attest that the secondary water is in no way connected to the culinary water system to prevent cross contamination. Mike Thomas made the motion to revise the Rules and Regulations and the Water Service Agreement upon review and approval from the attorney. Kit Christensen seconded the motion; the Board approved.

f. Discuss Future Impact Fees

The Board discussed assessing impact fees along with raising the connection fee. Mike Thomas made the motion to implement an impact fee of \$20,000 for each new connection, Patrick Gilbert seconded the motion and the Board approved implementing an impact fee of \$20,000 pending input from the attorney. Patrick Gilbert made the motion to raise the connection fee to \$20,000, Mike Thomas seconded the motion and the Board approved the motion pending input from the attorney.

g. Other

The Board discussed the potential need to revise the Rules and Regulations to have a provision that would allow property owners to subdivide property and apply for water connections so the properties could be sold as building lots. The Board will revisit this topic in the next board meeting. Debbie also recommended that someone from the Board go to a county commissioners meeting to educate the commissioners on the Rules and Regulations of the Fairview Water District.

V. Next Meeting, May 27, 2026, 7pm at the Franklin County Fire Station.

VI. Adjournment

Tom Ransom made the motion to adjourn the meeting, Mike Thomas seconded the motion, and the meeting was adjourned at 8:35pm.

Minutes Submitted by: Britny Field

Minutes Approved by:



Seconded by:

